

**Town of Warren**  
**Application for a Variance**  
**to the Zoning Board of Appeals**

167 Western Rd. Warren ME 04864

Applicant \_\_\_\_\_  
Mailing Address \_\_\_\_\_ City/Town \_\_\_\_\_ State \_\_\_\_\_  
Applicant Phone \_\_\_\_\_ Zip \_\_\_\_\_

Owner \_\_\_\_\_  
Mailing Address \_\_\_\_\_ City/Town \_\_\_\_\_ State \_\_\_\_\_  
Owner Phone \_\_\_\_\_ Zip \_\_\_\_\_

**The Application Fee for a Variance is \$150.00** (set at 3/3/04 Selectmen's Meeting)

**The Undersigned requests a Variance**

for property located on Tax Map \_\_\_\_\_, known as Lot # \_\_\_\_\_, with a physical address of \_\_\_\_\_.

1. **Nature of Variance:** Describe generally the nature of the variance \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. **Justification of Variance:** In order for a variance to be granted, the applicant must demonstrate to the Zoning Board of Appeals that the following are true:
- A. The strict application of the terms of the Ordinance would result in undue hardship (see definition in the Land Use Ordinance) to the applicant;
  - B. The hardship is not the result of action taken by the applicant or a prior owner since the effective date of the Ordinance and
  - C. The proposed use would meet the provisions of Section 15 A-F of the Land Use Ordinance and the provisions of Section 16 G. of the Shoreland Use Ordinance if the variance is requested in the Shoreland Zone.

Comments and information proving the above items are true must be submitted in letter form with drawings, surveys or maps as needed with the application for it to be considered complete. **See instructions below.**

**I certify that the information contained in this application and its supplements is true and correct.**

Date \_\_\_\_\_ Signature of Applicant \_\_\_\_\_

Fee paid \_\_\_\_\_

**Attach a copy of the receipt to this application.**

In addition to the items listed above you must also submit the following:

A drawing of the parcel, drawn to a scale of 20 to no more than 50 feet to the inch shall be submitted on 8 1/2 x 11, 11 x 17 or 24 x 36 white paper as required by the size of the drawing. This drawing shall include the name, address, map, lot, proposed development or alterations, any natural or topographic peculiarities, scale, true north, exact dimensions and land area, location of all buildings and development (including walks, landscaping & parking areas), all water courses, ponds, lakes, soil conditions and slopes, utilities, wells and septic systems. A list of map and lot numbers and names of abutting land owners including those across any streets, roads, right of ways and within 300 feet of all property boundaries shall also be submitted. If available a copy of the most recent survey should also be submitted (the ZBA may require a survey during the proceedings).

**For Official Use Only**  
Maintain as a permanent record

Date received \_\_\_\_\_ Fee Paid \_\_\_\_\_

Date of Public Hearing \_\_\_\_\_ Date of Notice in Newspaper \_\_\_\_\_

Mailed Notices on \_\_\_\_\_ Date of Notice in Newspaper \_\_\_\_\_

Decision of Board of Appeals      Approved \_\_\_\_\_ to \_\_\_\_\_      Denied \_\_\_\_\_ to \_\_\_\_\_

If Denied, the reason for denial \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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If Approved, the following conditions and safeguards were prescribed \_\_\_\_\_

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Signed by members of the Town of Warren Zoning Board of Appeals

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\_\_\_\_\_

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\_\_\_\_\_

Date \_\_\_\_\_